



## **Bulgarian Air Force Academy**

### **International Itinerant Conference (4<sup>th</sup> edition) LANGUAGES – SECURITY – TECHNOLOGY**

#### **ADMINISTRATIVE INFORMATION**

##### **1. GENERAL INFORMATION:**

From the 14<sup>th</sup> to the 18<sup>th</sup> of October 2024, students, officer-cadets, teachers, and researchers interested in participating in the International Itinerant Conference LANGUAGE-SECURITY-TECHNOLOGY and the International week are invited to join us. The event will feature a Students' Conference on the 15<sup>th</sup> and 16<sup>th</sup> of October, followed by a Teachers' Conference on the 17<sup>th</sup> and 18<sup>th</sup> of October. Additionally, there will be presentations and various cultural and social activities, including a trip, motivational flights, and a simulator training session. All participants are welcome to stay for the entire week. Teachers are advised to use Erasmus+ grant. Certificates will be provided.

The conferences will be held in English, thus, an adequate knowledge of the language is necessary (min. CERF Level B1 or NATO STANAG Level 2).

##### **2. VENUE**

Georgi Benkovski Air Force Academy, Bulgaria

Satellite campus in the town of Pleven, Bulgaria

Location: <https://maps.app.goo.gl/rgQZS3rsXKVDHmkR9>

##### **3. TRANSPORTATION**

Participants are requested to make their own travel arrangements to and from the town of Pleven on their own expenses.

However, BAFA will provide free transportation on Monday, 14 Oct. 2024, about 2 p.m., taking international participants from Sofia to Pleven and on Friday, 18 Oct. 2024, afternoon, from Pleven to Sofia. The exact hours and place of departure are to be confirmed later.

The organizer will provide transportation for the planned activities according to the agenda of the event.

##### **4. ACCOMODATION**

Accommodation for students/cadets in the period 14-18.10.2024 is provided free of charge on first come first served basis. They will be accommodated within the Academy's premises (2 students in a room).

Teachers and researchers are kindly asked to make their own accommodation arrangements.

We can recommend the hotel below, transportation to/from this hotel and the organized events will be provided by BAFA. <https://parkhotelkaylaka.com/>

Other options for accommodation can be found at: <https://booking.com>

##### **5. MEALS**

BAFA will provide free of charge:

- Icebreaker cocktail in the evening on 14<sup>th</sup> of October (arrival date);
- Lunch in Veliko Tarnovo for the participants in the trip;
- Official dinner in a restaurant on 17<sup>th</sup> of October (opening day for teachers' conference);
- Coffee breaks on 15<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup> of October.
- Restaurants near the venue will be recommended (participants' expenses)



## 6. DRESS CODE

- Opening / closing ceremony: Class A uniform / Business casual for civilians;
- Conference days: Class A uniform / Business casual for civilians;
- Ice breaking event and dinner: Smart casual

## 7. REGISTRATION PROCESS

Participants are kindly requested to register by sending the attached application form to the POC no later than the 15<sup>th</sup> of Sept. 2024. Registration is open on a first-come-first-served basis.

Deadline for submissions of full papers: 15 August 2024

Completed manuscripts to be revised if necessary: 10 Sept. 2024

Students as well as teachers who want to deliver a presentation without publishing it in the book, submit an abstract, about 150 words, and a short bio to [erasmus@af-acad.bg](mailto:erasmus@af-acad.bg) by 15 Sept. 2024.

## 8. NUMBER OF PARTICIPANTS

We can accept up to 30 students/cadets - first come first served rule will be applied. Limitation according to the accommodation availability.

No limit for the teacher conference participants.

## 9. PUBLICATION

Selected papers, reviewed and edited by an esteemed international team, will be published in a book with ISBN. You will receive the book at the day of the event.

## 10. Fee

Teachers – 30 EUR. The conference fee includes the conference proceedings book, a flash drive with the papers in e-format, ice-breaker, coffee breaks, and an official dinner. The fee can be paid in cash on site (EUR/BGN). In case you prefer to pay in advance or to get an invoice, contact the organizers.

Students – there is no fee.

## 11. DRAFT AGENDA OF THE EVENT

14<sup>th</sup> of October – Arrival; Icebreaker cocktail in the evening;

15<sup>th</sup> of October – Opening ceremony of the Students' conference (all participants)

- Students – conference sessions
- Teachers - BAFA facilities, PC-9 Flight Training Simulator, CABRI G2 helicopter motivational flights (depending on the weather conditions)

16<sup>th</sup> of October – Cultural trip to Veliko Tarnovo (all international participants, lunch incl.);

17<sup>th</sup> of October – Opening ceremony of the Teachers' conference (all participants, incl. students)

- Teachers - conference sessions
- Students - BAFA facilities, PC-9 Flight Training Simulator, CABRI G2 helicopter motivational flights (depending on the weather conditions)
- Official dinner in a restaurant in Pleven (all participants, incl. students)

18<sup>th</sup> of October - Certificates Awarding/ Departure

## 12. POINT OF CONTACT

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